



St. Peter's
Catholic Primary School

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Monday 8th May 2017

Dear Class 1 Parents,

I am writing to let you know that Mrs Hancock will be absent from school for the next two weeks. She is due to have a routine operation on her foot and will be resting and recuperating until she is able to come back to school; hopefully after the half term holiday.

Mrs Hancock will be covered by Mrs Richards as of this Friday. Mrs Richards is a very experienced early years teacher and many of you will recognise her as she has worked in Class 1 on several occasions in recent years. Mrs Richards will work Monday, Tuesday, Thursday and Friday, whilst Mrs Giacalone covers the class on Wednesday.

I hope that this does not cause anyone any concern; Mrs Hancock will be liaising with Mrs Richards throughout this week so that they can have a smooth handover. Mrs Giacalone, Cara and Mrs Dillon will continue to provide a strong presence in class throughout the week, so as to provide consistency for the children.

If there are any concerns, please do not hesitate to let Mrs Hancock know, or you are always welcome to discuss the matter with me should you wish.

Best wishes,

A handwritten signature in black ink, appearing to read 'T. McNamara', written in a cursive style.

Miss T. McNamara
Headteacher